

Immunization services and processes self-assessment

Please answer all questions as they pertain to adult immunization services (especially those over 65.)

Staff and Patient Education and Awareness:

1. Do you have an immunization champion that focuses on QI measures, reducing barriers and improving coverage levels? Y/N
2. Is your staff knowledgeable and comfortable with current ACIP (CDC) recommendations, including minimum intervals, contraindications etc.? Y/N (Utilize the attached immunization test to assess the knowledge level of staff. This is not a performance exam. It is intended to assist in guiding in training needs.)
3. Is your staff knowledgeable and comfortable with administering all recommended vaccinations to patients at every visit? Y/N
4. When assessing clients, do staff verify and document immunizations reported to have been received elsewhere? Y/N
5. If a multi-specialty group, do all specialties have immunization? Y/N/NA
6. Do you train front desk/scheduling staff so they know when it's appropriate to schedule immunization appointments? Y/N
7. If you are in a large practice or facility, do you have an "immunization station," that all patients visit for assessment/education/immunizations each visit? Y/N
8. Does your staff educate patients about immunizations and the diseases they prevent, even when the patient is not able or is refusing to be vaccinated at that time? Y/N
9. Is staff providing an up to date Vaccine Information Statement (VIS) for each dose give?
10. Can staff identify where to find VISs for individuals who do not read English?
11. Do you have up to date immunization information resources to help answer questions from patients and family? Y/N

Decreasing Missed Opportunities:

12. Do you have standing orders for appropriate staff to identify opportunities and to administer immunizations? Y/N
13. Do you offer walk-in or immunization only visits? Y/N
14. Do you have a system in place to schedule a wellness visit during the flu season? Y/N
15. Is there is a system in place to contact patients 3-5 days after missing a wellness visit? Y/N
16. Are reasons for refusals documented in your EMR?
17. Are the clinics immunization coverage rates routinely measured and shared with staff? Y/N (For the purpose of this initiative, use the attached guidance for obtaining data from your EMR to develop rates.)
18. Do you have a reminder or recall process in place to identify and notify patients who are due for an immunization? Y/N
19. Do you use a 3rd party billing system to enable you to provide Part D vaccines? Y/N

Use of the State Registry for documentation

20. Does your staff use GRITS (Georgia Registry for Immunization Transactions and Services) to assess patient immunization status? Y/N
21. Does your staff report all immunizations administered to GRITS? Y/N
22. Does your staff enter immunizations given elsewhere into GRITS? Y/N

Partnerships

23. If you do not have the vaccine available or are a non-immunizer, do you have a relationship or formal agreement with a nearby immunizing partner (health department or pharmacy)? Y/N
24. If you refer to an immunizing partner, do you notify the partner of the referral? Y/N
25. If you refer to an immunizing partner, do you follow up to assure the patient received the immunization? Y/N
26. When patients are vaccinated at other locations, do those vaccinators notify you or put the doses given in GRITS? Y/N